



Prospective Employer Expression of Interest for an SBAT Opportunity

Dear Prospective Employer

Thank you for showing an interest to be a potential employer for a School Based Apprentice / Trainee (SBAT). Can you please complete the details below and have the form returned to the student at your earliest convenience. The student is then expected to return this form to the Careers Manager at their school. In time - the Careers Manager will make contact with your nominated staff member to progress this Expression of Interest further.

It is important that as a prospective employer you are aware of the requirements and expectation of a SBAT placement. These are some basic details and further information will be supplied when/if the placement is formally agreed upon

- * Students are expected to be employed for the equivalent of one school day per week
- * Students are expected to be employed on the same set day for the duration of the SBAT
- * Employers are to provide support and relevant experiences while the student is on-the-job and employed
- * Students are to commit to undertaking relevant on-the-job tasks as instructed by the employer
- * Students are to commit to undertaking all off-the-job training as provided by the Registered Training Organisation

Thank you for considering this opportunity, and please feel to contact the Careers Manager if you have any questions

School Name _____ Phone _____
 School Contact Person _____ Title _____
 Email _____

Employer to complete

Business Name _____
 Business Address _____ Post Code _____
 Contact Person Name _____ Phone _____
 Contact Person's Email _____
 Industry / Business Type _____

Please indicate if you would like to engage the student in some short term work experience PRIOR to committing to an SBAT

YES	<input type="checkbox"/>	or	NO	<input type="checkbox"/>
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Pending school approval and successful completion of all paperwork - please indicate your preferred employment details

Day of the week to employ student _____ Start Date _____

By signing this form you have agreed to express an interest to employ a student in a School Based Apprentice / Trainee placement and to be contacted by the student's school in the near future

Employer Signature _____ Date _____
 Name _____ Title _____

Student and Parent / Guardian to complete

Student Name _____
 Date of Birth _____ Age _____ Year Level _____
 Student Phone _____
 Student Email _____
 Student's School _____
 Parent Name _____
 Parent Phone _____ Private _____ Business _____
 Parent Email _____

I am supportive of my child being employed as a School Based Apprentice / Trainee (SBAT) within the business and contact name as listed above. I also acknowledge that lodgement of this form does not guarantee that my child will be offered a SBAT placement. If my child is successful in acquiring an SBAT place, then I accept responsibility for making suitable arrangements for transportation and collection of my child to, from and at the end of the day as required between school, training and the workplace. And I agree that any issue relating to student safety when travelling must be reported to the home school immediately

Student Signature _____ Date _____
 Parent / Guardian Signature _____ Date _____
 Relationship to student _____