



Help for non-English speakers

Northern Bay College team of Multicultural Education Aides are the principal point of contact for interpreter support. As required the team will liaise with external providers if required.

PURPOSE

The purpose of the Student Dress Code is to outline Northern Bay College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes. This uniform policy is a written statement of the expectations the School Council holds with regards to student appearance. This code usually applies during college hours, while travelling to and from the college and when students are engaged in college activities out of college hours. It requires students to wear the college uniform as detailed in this policy statement.

This dress code has been developed by Northern Bay College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community. The purpose of this policy is to create a sense of collective and individual pride in students and their identification with the college. It can also be seen as a useful element in a strategy for individual student safety and group security. The development of, or amendment to this dress code is the responsibility of School Council in close consultation with the school community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Example School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

SCOPE

The College Uniform Policy shall apply to all students while they are at school and on all school related activities unless otherwise specified by the College.

UNIFORM AND APPEARANCE

ITEM	Prep – Year 6	Year 7 – 12
Shorts	Black shorts – knee length. No bike shorts	
Shirt	College Polo shirt, short and long sleeved with logo, College button up shirt – grey or white, short and long sleeved	
Dress	College summer dress (grey /white check with purple piping) - knee length	
Jumper	College zip jacket, rugby top, jumper or woollen jumper – purple / grey	College woollen grey jumper College hoodie
Skirt		College Skirt (purple and black tartan) knee length or longer
Pants	Black full elastic pants or track pants – no embellishments	Black Trousers – tailored or elastic waist College trackpants
Pinafore	College design (purple and black tartan) worn with white skivvy or white long sleeve crew neck T.	
Blazer	College Blazer	
Jacket	College soft shell jacket	
Sports uniform	College polo	
Shoes	Closed toe black shoes, or runners with substantial soles only	Closed toe black leather or leather look shoes or black runners.
Socks	Black, white or grey	
Tights	Black	
Scarf / Hijab	Black, purple or grey	

Hair accessories	Black, purple or grey. All students with hair longer than shoulder length should tie their hair up each day.
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General Appearance

While at school, travelling to or from school or participating in school activities, Northern Bay College students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Garments worn under the college shirt should not be visible.
- Facial piercings must be discreet.
- Makeup should be subtle.

Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

School uniform hats must be worn outside from mid-August (exact date to be set by the school annually) to 30 April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice. In years 9 to 12 we expect students to take responsibility for being sun smart by wearing a school hat during outdoor activities or staying in the shade if they are not wearing sunscreen."

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

Purchase Of Uniforms

Uniform items can be purchased from Bellarine Uniforms at the Peacock Campus, parents contact Bellarine Uniforms directly at northernbay@noone.com.au

Support for families experiencing difficulty

Please contact the campus principal a member of the wellbeing team to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

IMPLEMENTATION

Northern Bay College will ensure that this Student Dress Code is communicated to all families and students through our website. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Campus Principal will be informed, and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Example School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

All staff shall be responsible, in regard to student safety and overall student presentation for appropriate standards including OHS requirements, in line with this policy. When appropriate, this may involve students being requested to remove an unsuitable article or changing into school uniform.

Parents/Carers are responsible for ensuring their child/children are dressed in school uniform every day.

If students are not wearing a hat outside in terms one and four it will be a campus decision where they are to go – inside/ shade etc.

For safety reason students must cover any piercings with tape or remove them altogether during sporting activities.

The Northern Bay College Sports Uniform will be required when students participate in whole College / team sporting events at a local level.

BREACH OF POLICY

The following steps will be implemented when a breach in the Uniform Policy occurs:

- Step 1:** Issued with a "Uniform Infraction". Documented on Xuno. Redemption given.
- Step 2:** Issued with a second "Uniform Infraction". Documented on Xuno. BSP Developed.
- Step 3:** Issued with a third "Uniform Infraction". FSC arranged with parents /carers at campus.
- Step 4:** Issued with a suspension. Interview arranged with parents /carers.

EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally. Students and their parents or carers may apply in writing to the Campus Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Campus Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Campus Principal will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

CONCERNS ABOUT THIS STUDENT DRESS CODE

Northern Bay College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available on our website.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Reminders in our school newsletter
- Discussed in student forums
- Discussed at staff briefings/meetings as required
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

- Northern Bay College Sunsmart Policy
- Northern Bay College Parent Complaint Policy
- Northern Bay College Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

POLICY REVIEW AND APPROVAL

Policy last reviewed	February 2024
Consultation	February 2024 School council
Approved by	School Council
Next scheduled review date	February 2028